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| Attorney or Party in Pro Per: Address: Phone: Filing on behalf of: SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN MATEO | FOR COURT USE ONLY |
| PLAINTIFF: | |
| DEFENDANT: | |
| REQUEST FOR HEARING-CIVIL DEFAULT PROVE UP HEARING | CASE NUMBER: |

To the Clerk:

You are requested to set the above matter for hearing before the Assigned Judicial Officer for a Civil Default Prove Up Hearing on _____. The Hearing Time Estimate is _____.

PLEASE NOTE THE FOLLOWING CALENDAR SCHEDULES FOR PROVE UP HEARINGS:

| Judicial Officer | Schedule |
|----------------------------|---|
| Honorable Danny Y. Chou | Thursdays at 3:00 p.m. |
| Honorable Nancy L. Fineman | Second Tuesday of the month at 9:30 a.m. (Please contact department directly for pre-approval) |
| Honorable Robert D. Foiles | Fridays at 9:30 a.m. |
| Honorable V. Raymond Swope | Tuesdays or Thursday at 1:30 p.m. on the second full week of the month |
| Honorable Marie S. Weiner | Last Friday of each month at 2:00 p.m. |

For additional information, you may visit the Judicial officer's webpage at: www.sanmateocourt.org/civiljudges

Date:

By: