



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN MATEO
CIVIL DEPARTMENT - JUDICIAL ARBITRATION
400 COUNTY CENTER, SMC 127 AM
REDWOOD CITY, CA 94063
Website: www.sanmateocourt.org/adr
E-mail: ADR@sanmateocourt.org

**EX PARTE MOTION AND STIPULATION TO
EXTEND JURISDICTION OF ARBITRATOR**

Date:

Firm:

Address:

Attorney of record:

Phone:

Email:

Plaintiff:

Defendant:

Case Number:

Case Name: _____

PLEASE NOTE: Requesting a continuance will automatically vacate your current arbitration hearing date.

1. Original Filing Date: _____

2. Date Referred to Judicial Arbitration/Case Management Conference Date: _____

3. Date(s) of all prior continuances: _____

4. Expiration Date of Arbitrator Jurisdiction: _____

5. Length of continuance requested and reason:

6. It is the policy of this Court to make every effort to process cases in a timely manner. Continuances without adequate grounds will not be considered. All continuances are granted or denied at the discretion of the Judge. Please indicate the grounds for the continuance (if more space is needed, please attach a separate sheet):

7. All parties have agreed to this continuance: Yes _____ No _____

One party is opposed to the continuance request: Yes _____ No _____

The other side has not been advised of this request: Yes _____ No _____

If a party is opposed to the continuance or has not been advised of the continuance request, please state the reason why:

8. ATTACH a Proof of Service, which **MUST** include all parties (with the email address for each) **AND** the arbitrator.

9. **Email** this request form to the ADR@sanmateocourt.org. If you do not have access to email, you may mail it to the address above.

10. You will be notified by email/mail once the request is granted or denied.

If this case does go to trial:

I request a jury trial: _____ I request a court trial: _____

I estimate the trial length to be _____ days.

_____ Continuance granted up to the date of _____.

_____ Continuance denied.

_____ Trial date is set for _____ at 9:00 a.m. in the Presiding Judge's Department.

_____ Parties are ordered to be set in the Case Management Department on _____ at 9:00 a.m.

(Please make sure all parties file updated CMC statements.)

Judge of the Superior Court

Date