



COUNTY OF SAN MATEO  
**OFFICE OF THE SHERIFF**

A TRADITION OF SERVICE SINCE 1856

CARLOS G. BOLANOS, SHERIFF  
MARK C. ROBBINS, UNDERSHERIFF

You have been recommended by the court to serve your sentence in a program as an alternative to incarceration. To apply, you **MUST CALL** the Alternative Sentencing Bureau office and make an appointment to determine your eligibility. **You should start calling 5 business days after you were sentenced, or at the latest 4 weeks before the week of your surrender date.** When you call to make your appointment, you **MUST** have the following information available:

**Court Case number:** \_\_\_\_\_ **Surrender Date:** \_\_\_\_\_

**Length of Sentence:** \_\_\_\_\_

**Acceptance into a program is solely at the discretion of the Sheriff's Office.** Your eligibility will be based on the nature of your charges, your prior criminal history and previous performance in any of the alternative programs. If you are **DENIED** any of the alternative programs during the interview, you may appeal the decision, **in writing**, to the Alternative Sentencing Bureau supervisor. (A brief description of each program is listed on the reverse side of this information sheet).

The Sheriff's Alternative Sentencing Bureau is located at 1300 Maple Street in Redwood City, on the **EAST SIDE** of Highway 101. To set an appointment call (650) 599-3030, between the hours of **9:00 a.m. to 5:00 p.m.**, five days a week, excluding holidays and weekends. **NO WALK-UPS ALLOWED.** **Failure to comply with these instructions may affect your eligibility to a program.**



## VIABLE ALTERNATIVES TO INCARCERATION

### Sheriff's Work Program - Work Furlough - Electronic Monitoring

#### SHERIFF'S WORK PROGRAM

The Sheriff's Work Program (SWP) is an alternative to incarceration for selected low-risk, non-violent offenders recommended on a court commitment to **90 days or less**. The participants report to the SWP office or directly to a previously determined work site in the morning and are free at the end of the day to return to their homes. Public agencies and non-profit charitable agencies are used as work sites by the program. If accepted in SWP, you must abide by the following program rules and policies:

- Participants are required to work a minimum of 2 days per week. If your sentence is more than **45 days**, you must work a minimum of **3 days per week**.
- SWP is not solely a weekend program. SWP operates 7 days a week. If all weekend sites are full, you may be required to work weekdays (Monday-Friday).
- Participants must begin the SWP program at the latest 14 days after their sign-up date.

#### WORK FURLOUGH

The Work Furlough Program is for selected low-risk, non-violent offenders recommended on a court commitment to **60 days or more**. The purpose of the program is for the participants to maintain job stability, educational programs, family support and other positive elements of their lives while being required to serve time in custody for their crimes. The program also develops responsibility and self-sufficiency on the part of the participant. Work Furlough participants will be required to wear GPS unit.

#### ELECTRONIC MONITORING

The Electronic Monitoring Program (EMP) provides an alternative for low-risk, minimum-security offenders recommended on a court commitment to **60 days or more**. Electronic Monitoring participants will be required to wear a GPS unit. With the use of this technology participants can be placed on home detention without serious risk to the community at large.