

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN MATEO**

**PUBLIC NOTICE**

(Pursuant to Government Code section 68106)

**REDUCED CLERK'S OFFICE HOURS**

**DUE TO STATE BUDGET CUTS**

**EFFECTIVE MONDAY, FEBRUARY 4, 2013**

**Effective February 4, 2013**, all San Mateo County Superior Court branches will reduce public service hours for the filing counters/windows and telephones as noted below.

**Clerk's Office Hours:**

**Civil, Small Claims, Family Law,  
Probate and Juvenile**

**Monday-Thursday 8:30 a.m. to 2:00 p.m.  
Friday 8:30 a.m. to 12:00 p.m.**

**Criminal and Traffic**

**Monday-Thursday 8:00 a.m. to 2:00 p.m.  
Friday 8:00 a.m. to 12:00 p.m.**

**The Records Division will continue to be open from 8:30 a.m. to 1:00 p.m. Monday-Thursday, but will close at 12:00 p.m. on Fridays.**

**Phone Hours:**

**All Clerk's Offices**

**Monday-Thursday 10:00 a.m. to 2:00 p.m.  
Friday 10:00 a.m. to 12:00 p.m.**

This change is a result of the unprecedented and ongoing State imposed budget cuts to the county trial courts of more than \$1 billion over the past five years.

Document drop boxes are located outside each Clerk's Office for filing papers or submitting payments.

The public is invited to comment on this change prior to implementation. To ensure prompt review and consideration, comments should be submitted electronically through the Court's website at [www.sanmateocourt.org](http://www.sanmateocourt.org) (click on "Invitation to Comment"). For those without easy internet access, comments may be mailed to:

Superior Court of California, County of San Mateo

Attn: Rodina Catalano, Deputy Court Executive Officer

400 County Center, 2nd Floor

Redwood City, CA 94063

**All comments must be received no later than January 30, 2013.**

# Notice

## Superior Court of California, County of San Mateo Effective February 4, 2013 New Clerk's Office Public Service Hours Due to State Budget Cuts

The new public counter/window hours for the Clerk's Offices will be as follows:

- Civil, Family Law, Juvenile, Probate and Small Claims  
8:30 a.m. to 2:00 p.m. Monday–Thursday and 8:30 a.m. to 12:00 p.m. on Fridays
- Criminal and Traffic  
8:00 a.m. to 2:00 p.m. Monday–Thursday and 8:00 to 12:00 p.m. on Fridays
- The Records Division will continue to be open from 8:30 a.m. to 1:00 p.m.  
Monday–Thursday, but will close at 12:00 p.m. on Fridays

Drop boxes will still be available at each court location and any documents received by 4:00 p.m. will be deemed filed that day.

Phones will be answered in all Clerk's Offices from 10:00 a.m. to 2:00 p.m. Monday-Thursday and from 10:00 a.m. to 12:00 p.m. on Fridays.

This change is a result of the unprecedented and ongoing State imposed budget cuts to the county trial courts of more than \$1 billion over the past five years.